



ENVIRONMENTAL SUSTAINABILITY POLICY



APPROVAL DATE
29 July 2020

APPROVED BY
Principal

INTRODUCTION

Law Quarter is committed to offering its employees an innovative and rewarding workplace that encourages and fosters excellence. Law Quarter's Strategic Vision is to contribute to a sustainable, safe, and just community. We are passionate about making a positive impact on our environment.

Law Quarter aspires to minimise its impact on our environment and maximise the effective use of resources. We strive to achieve this by increasing communication and awareness of our efforts in accordance with this policy and fostering responsible environmental behaviour amongst staff, volunteers, and users at all levels.

Law Quarter is committed to the development of robust and documented systems to implement, measure, monitor, and disseminate excellent environmental performance both within its operations and to the broader community.

PURPOSE

This Environmental Sustainability Policy aims to integrate a philosophy of sustainability into all of our activities and to establish and promote sound environmental practice in our operations.

POLICY

Law Quarter commits itself to minimising its impact on our environment through the following:

Resources

We are careful to reduce the use of non-renewable resources in our work. We avoid printing and in all cases use recycled paper where we do print.

We aim to reduce the travel that our lawyers complete via private transport and have various technologies available to complete online meetings and court appearances.

Where recycled alternatives are available to traditional resources, we will use those that are recycled. We recycle any material used which is capable of recycling.

Energy and Carbon

We reduce the use of energy in our premises by using energy efficient lighting and other appliances and by turning them off when not in use.

Energy is a core strength of our legal team and we have developed comprehensive energy efficiency tips for our clients' use and these documents are distributed to our staff to help them reduce energy usage and save money.

Our energy usage each calendar year and carbon footprint will be offset by the purchase and surrender of appropriate certificates or by the purchase of carbon offset certificates. We are not certified as being Carbon Neutral will seek that accreditation during 2021.

Legal Services

A large proportion of the legal work that we do is with renewable energy generator and we have made a significant contribution to the uptake of solar across the country. For example, we were involved in providing legal services for the largest off-market PPA in Australia.

We've also contributed to the evolution of the NEM including by providing legal services in relation to energy storage and Virtual Power Plants.

We make a large volume of material free on our website for businesses looking to take up solar including on PPAs. We are committed to the further development of that material with a focus on helping renewable energy start-ups become established in the market.

Policies can be established or altered only by the Board: **Procedures** may be altered by the CEO.

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RESPONSIBILITIES

It shall be the responsibility of the Board to establish and maintain policies and procedures and to bring these procedures into effect.

It shall be the responsibility of the CEO to ensure implementation of these policies and procedures.

Procedures

1. Law Quarter will develop guidelines for staff, volunteers and users to adopt sound environmental work practices, and adequate training will be provided to ensure these practices are carried out.
2. Law Quarter will act responsibly to correct incidents or conditions that endanger health, safety, or the environment. It will promptly report any such incidents to the relevant authorities, and inform affected parties as appropriate.
3. Law Quarter will, use reasonable endeavors to , reuse and recycle materials, purchase recycled materials, and use recyclable packaging and other materials.
4. Law Quarter will use all reasonable endeavors to that its services and products are safe, efficient in their use of energy, protective of the environment, and able to be reused, recycled or disposed of safely.
5. Law Quarter will use all reasonable endeavors to minimise materials and energy use, prevent air, water, and other pollution, and dispose of waste safely and responsibly.
6. Law Quarter will use all reasonable endeavors to conserve energy by improving energy efficiency and giving preference to renewable over non-renewable energy sources when feasible.
7. Law Quarter will, use reasonable endeavors to, utilise its particular knowledge and experience to contribute to environmentally sustainable techniques, technology, knowledge and methods.
8. Law Quarter will use all reasonable endeavors to contribute to the maintenance and increase of biodiversity through its management of its landholdings.
9. Law Quarter will use all reasonable endeavors to meet or exceed all applicable government requirements and voluntary requirements generally observed in its field, and will, in addition, adhere to the more stringent requirements of its own environmental policy.
10. In order to continually improve its environmental management system Law Quarter will use reasonable endeavors to conduct audits and self-assessments of its compliance with this policy..
11. Law Quarter will maintain an open and honest dialogue with staff, volunteers, stakeholders, and the public about the environmental, health and safety performance of its operations and services.
12. Law Quarter will use reasonable endeavors to ensure that every employee, volunteer and contractor is informed of and expected to follow this policy and to report any environmental, health, or safety concern to management so that prompt action may be taken.